



MINUTES
ELHAM PARISH COUNCIL
Monday 4th September 2017 at 7.30PM
ELHAM VILLAGE HALL

GOVERNANCE & FINANCE

i) **Apologies For Absence**

Received from Cllr Peall and Cllr Gurney (Cllr Gurney resigned due to changed personal circumstances).

ii) **Co-Option** – Applicant decided not to proceed.

iii) **Declarations Of Interest And Dispensations** – none

iv) **Chairman’s Remarks**

- Clive Stanyon reported on a recent meeting of the Shepway Committee for KALC.
Resolved to write to the Committee Secretary advising of Elham Village Hall’s hiring rates.
- Clive has also met with Susan Foster of Age UK and there is a proposal to hold an open day at Elham Village Hall with a presentation and activity for participants. Other groups may participate as well.
Resolved to discuss at the October Meeting

v) **Clerk's Notices** – None

vi) **Previous Minutes**

The minutes the previous meeting held on 3rd July 2017 were agreed as a true and accurate record.

vii) **Approval of Payments**

Resolved that the following payments be approved:

Clerk Salary		July 3rd	748.12 Ratify
Clerk Salary		August	724.72 Ratify
Viking Stationery	Ink/paper	July 3rd	53.95 Ratify
Clerk Salary		Sept 4th	748.12
Viking Stationery	Dog Signs		17.24
K G Waters	Wall		1,070.00
A Pull	Wall		1,070.00
Lionel Robbins	Audit		100.00
KCC	SID		7,176.00

11,708.15

viii) **Bank Mandate** – It was **resolved to register all councillors on the bank mandate.**

ix) **On-Line Banking** – It was **resolved that we register to transact banking on-line.**

Meeting Adjourned for Public Session

KCC Member Susan Carey spoke about a £1000 grant made to the Village Hall to finance a new dishwasher with a further £500 from Stuart Peall. Susan also reported on the great turnout for the stream clean which was held recently in Elham with another planned at Lyminge towards the end of September. It was agreed that the clerk would write to the Environment Agency about clearing between Duck Street and North Elham.

KCC budget – Susan highlighted the vast cost of social care and wanted to encourage local communities to work with existing agencies.

KCC Community Warden Gary Harrison has nothing to report although Ken Percival reminded him that a Police incident number was needed in relation to the accident which damaged signage recently.

The path at the side of Browns has been cleared by KCC.

075/17 PLANNING

- i. Planning Application Y17/0816: Covert Wood House, Dane Hill Road, Bladbean – garage demolition, two-storey side extension, front dormer and four rear dormers – **Resolved: No objection.**
- ii. Planning Application Y17/0853: Farmside Cottage, Mill Hill, Ottinge – side dormer – **Resolved: No objection.**
- iii. Planning Applications Y17/0889 (listed building) and Y17/0890: Mounts Court Farmhouse, Oak Hill, Acrise – outbuilding with pool – **Resolved: No objection.**
- iv. Planning Applications Y17/0897 (listed building) and Y17/0898: Ivy Cottage, Wingmore – partial demolition of ‘reception wing’, single storey extension, porch canopies, external door relocation, internal alterations – **Resolved: No objection.**
- v. Goldpark Leisure Site Appeal – The appeal made by the applicants in respect of SDC’s refusal of planning permission for a mobile home has been dismissed and costs awarded to SDC.

076/17 COMMUNITY & ENVIRONMENT

- i. Burial Ground Maintenance – **Resolved to progress re-painting of the gate.**
- ii. Trees in Churchyard – The lime and yew trees need removal of deadwood, Geoff Clements has considered 2 quotes and recommended using Wraights for this. **Resolved to accept Wraights quote.**
- iii. Churchyard Wall – In the absence of a reply from the Diocese, Clive Stanyon suggested that he and the clerk research KCC archive for evidence of the Parish Council’s responsibility. Geoff Clements reported that the wall has been repaired from the North Entrance to the corner (near the oil store). This now makes the wall weatherproof on this section, the next stage is to look at the 1. Pound Lane side. **Resolved to look at grant funding options for this project.**

- iv. Defibrillator – BT have now returned the transfer document to the parish council and we await removal of their equipment. In the meantime quotes are being sought to refurbish the kiosk and to install the defibrillator.
- v. Fairfield - **Resolved that 3 planters are purchased costing no more than £150.** A resident will see what is available locally within the agreed budget. Planting and maintenance will be provided by residents.

077/17 HIGHWAYS & TRANSPORTATION

- i. Cherry Gardens Access :- **Resolved to install a traffic mirror on the bank opposite to the exit from Cherry Gardens subject to landowner permission.** It has been suggested that KCC Highways own the bank, to be confirmed.
- ii. The Square - Gary Harrison will get a few small notices printed to put on cars parked outside the designated areas.
- iii. Elham North and South Traffic Management - Both of these proposals have been rejected by KCC on the grounds that there have been no reported incidents in the last 3 years. KCC will be asked for costings for the 30 mph signs to be re-located, and for a type of footpath to be installed, so that the PC can make a decision on whether to self-fund these improvements.
- iv. Traffic Calming Stickers – **Resolved that we purchase 200 these at a cost of £160.**
- v. Ottinge – Susan Carey explained that KCC fully evaluate the risks at the area in question and stated that if poor driving/speed is the reason for accidents, then the Police would need to be involved. **Resolved that Jon Worrall will follow up with local residents.**
- vi. Footpath and Mirror at Park Lane/Valley Road – **Resolved that costs be ascertained along with landowner permission and investigation of any insurance implications – to be actioned by Jon Worrall and Clerk.**
- vii. Pound Lane Improvements - Awaiting SDC to consider the double yellow line proposal at their meeting in November. **Resolved that the stone on the corner will be painted white.** Awaiting KCC to install a small bollard between the lamp post and the barrier
- viii. Dropped kerbs at Browns have been completed by KCC, it was also noted that the waste bin need a new post and fixing. The Clerk has written to KCC thanking them for this work.

078/17 RECREATION

The Gore – Meetings have been held with interested residents and the Trustees' Representative. **Resolved that the Trustees will be contacted again in mid-September.**

Cathy Skinner
Clerk