



ANNUAL GENERAL MEETING

of

ELHAM PARISH COUNCIL

Monday 8TH May 2017 at 6.30PM

MINUTES

PRESENT: Cllrs Geoff Clements, Brian Swan, Sally Hayter, Clive Stanyon.
Cllr Susan Carey (KCC)
Cathy Skinner (Clerk) and 11 members of the public.

01/17 APOLOGIES FOR ABSENCE

Cllrs Peall, Percival and Worrall, Cllr Godfrey (SDC).

02/17 ELECTION OF CHAIRMAN AND SIGNING OF THE DECLARATION OF OFFICE.

Cllr Clements proposed Cllr Stanyon as Chairman, seconded by Cllr Swan - decided

03/17 ELECTION OF VICE CHAIRMAN AND SIGNING OF THE DECLARATION OF OFFICE.

Cllr Swan proposed Cllr Clements as Vice Chairman, seconded by Cllr Stanyon – decided

04/17 PUBLIC SESSION

1. Public session – parishioners raised issues in respect of the need for speed signs at the north end of Elham, this had been discussed previously and will be given further consideration. Cllr Stanyon has asked Cllr Swan to lead on this and for the Clerk to arrange a site meeting.
2. A parishioner also expressed disappointment that Cllr Peall has been unable to attend the AGM.

05/17 MINUTES – TO AGREE AND SIGN THE MINUTES FROM THE LAST AGM MEETING HELD ON 9TH MAY 2016 AND OF THE ORDINARY MEETING ON 3RD APRIL 2017.

The minutes of the previous AGM were agreed as a true and accurate record, proposed by Cllr Clements and seconded by Cllr Swan – agreed.

Minutes of the previous meeting held on 3rd April 2017 – Cllr Hayter requested an amendment to state that a parishioner was concerned that the subject of the caravan park was not an item on the 3rd April agenda. Although proposed, this was not seconded and therefore was not carried.

06/17 MATTERS ARISING FROM THE MINUTES

Matters arising from the minutes:-

1. Overhanging branches around the churchyard which have been assessed by Shepway District Council's Arboriculture Manager, who confirmed that all are in a safe condition.
2. Planting on the banks of the Nailbourne – It has been suggested to plant yellow rattle and will be further discussed at the June meeting. In the intervening time, Cllr Stanyon will discuss further with Cllr Carey.

07/17 FINANCIAL REPORT – SUMMARY PRIOR TO AUDIT 2016/2017 (DRAFT)

BANK

NatWest Current Account Balance at 28/03/2016	£ 18381.97
NatWest Business Reserve Account at 28/03/2016	£ 21222.03
Income for the year totalled	£ 16245.67

This included some grants, £623 from SDC for defibrillator box, £1175.97 from KALC towards the costs of meeting new transparency rules, £819.58 following the closure of Elham Environmental Group and finally a bank charge refund of £111.58.

£16511 was the precept received from SDC for the year, although due to an error, SDC paid the first half in the previous year so only half the precept is shown in this year's accounts.

Interest on the Reserve account totalled £6.41.

VAT was reclaimed for two financial years: 2014 – 2015, £2399.70 and 2015 - 2016, £1413.94

EXPENDITURE

Expenditure totalled £17540.64 exclusive of VAT, a refund request for VAT has been submitted totalling £1273.65

08/17 VACANCIES

Elham Parish Council has 2 vacancies.

09/17 CLOSE OF MEETING

There being no further business, the meeting closed at 19.25.

Cathy Skinner
Clerk

Clive Stanyon
Chairman